

**CR Title: INC0087350 - State Obligations for Verifying
Citizenship and Immigration Status****Program(s) impacted:**☒ MA ☐ NA ☐ CA ☐ ALTCS
☐ MSP**JADs Required:** ☒ Yes ☐ No**CR Number:** 0548**Date Registered** 10/24/2025**Impact Filter (AHCCCS completes)****Contacts for Impact Filter (IF)**

AHCCCS BA:	Kristi Schinkel
State User who submitted the ticket:	Desiree Lillie

Ticket Information:

	Yes	No
DAD or Designee	☒	☐
Ticket #: INC0087350		
Ticket Title: State Obligations for Verifying Citizenship and Immigration Status		

Category

☒	Mandate ☒ Federal ☐ State ☐ Audit Finding
☐	New Functionality
☒	Change

Implementation Dates

☐	Agency Due Date: Click here to enter a date.
☐	Mandated Required Implementation Date: Click here to enter a date.
☒	Accenture Estimated Implementation Date: 12/31/2025

Purpose/Problem/Opportunity Statement (What the issue is) [Describe the high-level objectives of this change. This should also outline the problem/issue that needs to be solved.]**Proposed Change/Recommendation:**Explanation of problem/issue:

- Bullet points, concise description
- Must be high level within 1-minute presentation
- ACCN to propose a method for processing the State Obligations for Verifying Citizenship and Immigration Status of Medicaid and Children's Health Insurance Program (CHIP) Beneficiaries file

Purpose/Problem/Opportunity Statement (What the issue is) [Describe the high-level objectives of this change. This should also outline the problem/issue that needs to be solved.]

- Utilize CMS enrollment file to independently verify or reverify the U.S. Citizenship or Immigration Status of all individuals receiving Medicaid or CHIP coverage.

Impacted Scope provide a count of impacted cases / Details of impacted cases:

- Verify or reverify U.S. Citizenship or Immigration Status to comply with CMS guidelines.

Goal Statement (How we want to solve the issue) [High level goal of this HEAplus request.]

- Include priority and any deadlines
- This is a high priority CMS requirement.

Business Need/Justification (Why we need to solve the issue)

[Describe what happens if goal/purpose are not met. Are there any potential negative impacts of implementing the recommendation or risks]

Business Need Example:

Reason for Request

- ACCN to propose a method for processing the State Obligations for Verifying Citizenship and Immigration Status of Medicaid and Children's Health Insurance Program (CHIP) Beneficiaries file.

Success Measures

[Describe the areas we expect to see improvement? E.G. tangible measurements supporting the change?]

- Categorized cases requiring U.S. Citizenship or Immigration re-verification.
- Impacted cases will be reprocessed.
- Reports will reflect decreasing trend of "Needs to be reverified" sources.

Contacts for CR	
AHCCCS BA	Kristi Schinkel
AHCCCS Sponsor	Patty Dennis
Accenture	Karenah Thissen, Antonio Zamora

Assumptions/Impact(s) on CR
<ul style="list-style-type: none"> Assumption- Mockups are for example only. Final wording must follow the associated wordsmithing document. Wordsmithing highlighted in yellow is in draft; refer to associated wordsmithing document for final update(s). Updates MUST NOT impact resources assigned to an CR process. If Accenture feels this update will impact any assigned CR resources, they must note the impacts for the CCB1 team to review prior to authorizing the CR. Scope is limited to what is described and identified in this document. If a workaround is applicable, details will be provided in the ticket. Accenture will begin processing the September SOVCIS file from CMS, and onwards.

Wordsmithing Requirements
Requirement
N/A

References	
Reference	Reference Link
Mockups	1. Response File Mockup 2. Stats Report Mockup https://ahcccs.sharepoint.com/:x:/r/sites/AZHIX/SRs/_layouts/15/Doc.aspx?sourcedoc=%7B231AC411-93FF-4D00-8307-C8CC8CA2C42D%7D&file=CMS%20Citizenship%20Verification%20table%20example.xlsx&action=default&mobileredirect=true
Wordsmithing	N/A
Spanish Translation	N/A
Relevant Policy	N/A
HEAplus Rules	N/A
Process Flow	N/A

References

Proposed Solutions Document	N/A
Technical Design Document	N/A

Terms/Acronyms

Term or Acronym	Definition
SAVE	Systematic Alien Verification for Entitlements. Hub managed by USCIS Hub.
VLP	Verify Lawful Presence. Part of the Federal Data Services Hub managed by CMS.
CMS	Centers for Medicare & Medicaid Services
USCIS	U.S. Citizenship and Immigration Services
AZTECS	Arizona Technical Eligibility Computer System
ACE	AHCCCS Customer Eligibility system
FES	Federal Emergency Services
SOVCIS	<u>S</u> tate <u>O</u> bligations for <u>V</u> erifying <u>C</u> itizenship and <u>I</u> mmigration <u>S</u> tatus of Medicaid and Children's Health Insurance Program (CHIP) Beneficiaries file
BR	Birth Records
MV	Manual Verification
H03	SSA Composite
DNB	Deemed Newborn
DCS	Department of Child Safety
ALTCS	Arizona Long-Term Care System
NPCI	U.S. Citizen factor ID
NNCS	Non-Citizen factor ID
SOLQI	State On-line Query Internet
SR	Stats Report

#	HEAplus Requirement
1.	<p>SOVCIS CMS Inbound File:</p> <ol style="list-style-type: none"> 1. CMS to State <ol style="list-style-type: none"> A. CMS will supply The State with a monthly report which contains customer records which need 'U.S. Citizenship' or 'Immigration Status' verified or re-verified. B. Report will not have a set delivery date. 2. State to Accenture <ol style="list-style-type: none"> A. AHCCCS will place the SOVCIS file in SFTP folder 'HEA/Prod/Out'. B. When file has been successfully uploaded to MFT, AHCCCS will: <ol style="list-style-type: none"> 1. Create a ServiceNow ticket 2. Email Accenture HEAplus.JobException <HEAplus.JobException@accenture.com>, including ticket number 3. File Details: <ol style="list-style-type: none"> A. Expected file name syntax corresponds to the date sent by CMS: Arizona_YYYYMMDD B. File format: Excel C. Columns: <ol style="list-style-type: none"> 1. first_name 2. middle_name 3. last_name 4. ssn 5. line_num 6. case_num 7. eligibility_statement 8. error_description 9. State 10. Medicaid_ID
2.	<p>Table Creation and Report Details:</p> <ol style="list-style-type: none"> 1. Create a Temp Table to hold current month's SOVCIS records until the Adhoc Process can be run on the records. 2. Create a table in HEAplus that will store each month's data from CMS. <ol style="list-style-type: none"> a. Table Name: SOVCIS* <ol style="list-style-type: none"> i. Table to store CMS columns as well as added columns. ii. Black - Inbound from CMS iii. Green - Accenture identifies and adds to reports 3. Data Base as well as 'Response File' and 'Stats Report' <ol style="list-style-type: none"> i. CMS_Batch_No <ol style="list-style-type: none"> 1. Will utilize the date of that month's file from CMS (YYYYMMDD) ii. first_name iii. middle_name iv. last_name v. ssn vi. line_num vii. case_num viii. eligibility_statement ix. error_description x. State xi. Medicaid_ID

- xii. AHCCCS_ID
- xiii. HEAPlus PID
- xiv. App_ID
- xv. Group:
 - 1. Disregard**
 - a. Criteria: IF record is identified as: “No match”, “Duplicate”, “Inactive”, “FES”, or “SSI Cash”
 - b. Response File:
 - i. Group: “Disregard”
 - c. Stats Report:
 - i. Count added to applicable Disregard bucket
 - d. Continue to Sub-Group
 - e. Do *not* run EXE
 - 2. U.S. Citizen**
 - a. US Cit Verification Source ‘NPCI’ pulled from Required_Verification_program table, column is verification_source
 - b. IF a “Verified” source (see xviii),
 - i. Response file
 - 1. Bucket into “Verified” Group
 - 2. Continue to Sub-Group
 - ii. Stats Report
 - 1. Add to U.S. Citizen>Verified
 - iii. Do *not* run EXE
 - c. IF “Needs to be reverified” source,
 - i. Bucket into “Needs to be reverified” Group
 - ii. Continue to Sub-Group
 - iii. **Run EXE**
 - 3. Non-Citizen**
 - a. Imm Status Verification Source ‘NNCS’ pulled from Required_Verification_program table, column is verification_source
 - b. IF a “Verified” source (see xviii),
 - i. Bucket into “Verified” Group
 - ii. Continue to Sub-Group
 - iii. Do *not* run EXE
 - c. IF “Needs to be reverified” source,
 - i. Bucket into “Needs to be reverified” Group
 - ii. Continue to Sub-Group
 - iii. **Run EXE**
- xvi. Sub-Group
 - 1. Disregards> No Match**
 - a. Criteria:
 - i. Using the raw data provided by CMS, run the following Match Logic:
 - ii. Step #1 (SR1076 match logic):
 - 1. If SSN matches with a single PID (NO other PIDs found in HEAPlus), then it is considered as a Match.

2. If SSN matches multiple PIDs, *BUT* the full First Name *AND* full Last Name match with only one PID, then it is considered a Match with the PID that matches both the SSN *AND* First and Last Name.
 - iii. Step #2 (PMMIS match):
 1. PMMIS Lookup: If CMS' "Medicaid_ID" matches a single (verified) AHCCCS_ID, then PMMIS will return a Response – Person Found Hub Status and will be considered a Match.
 - b. Response File:
 - i. Add Sub-Group "No Match"
 - ii. No further information to be collected
 - iii. Do not trigger EXE
 - c. Stats Report:
 - i. Add count to Disregard> "No Match"
2. Disregards> **Duplicate**
 - a. Criteria
 - i. If record on current CMS report matches a record on a prior CMS report.
 - b. Response File:
 - i. Add Sub-Group "Duplicate"
 - ii. No further information to be collected
 - iii. Do not trigger EXE
 - c. Stats Report:
 - i. Add count to Disregard> "Duplicate"
3. Disregards> **Inactive**
 - a. Criteria
 - i. Record is that of an inactive customer in HEAplus.
 - b. Response File:
 - i. Add Sub-Group "Inactive"
 - ii. No further information to be collected
 - iii. Do not trigger EXE
 - c. Stats Report:
 - i. Add count to Disregard> "Inactive"
4. Disregards> **FES**
 - a. Criteria
 - i. Customer is active FES
 - b. Response File:
 - i. Add Sub-Group "FES"
 - ii. No further information to be collected
 - iii. Do not trigger EXE
 - c. Stats Report:
 - i. Add count to Disregard> "FES"
5. Disregards> **SSI Cash**
 - a. Criteria: AHCCCS Lookup determines customer is Active on SSI Cash
 - b. Response File:

- i. Add Sub-Group “SSI Cash”
 - ii. No further information to be collected
 - iii. Do *not* trigger EXE
 - c. Stats Report:
 - i. Add count to Disregard> “SSI Cash”
- 6. U.S. Citizen> **“Needs to be reverified”**
 - a. Criteria: U.S. Citizen factor (NPCI) was *not* verified by “Verified” source.
 - b. Response File: Add “Needs to be reverified” Sub-Group
 - c. Stats Report: Add count to once source identified
 - d. Proceed to Verification Source
 - e. Run EXE
- 7. U.S. Citizen> **Verified**
 - a. Criteria: U.S. Citizen factor (NPCI) was verified by a “Verified” source.
 - b. Response File: Add “Verified” to sub-Group
 - c. Stats Report: Add stat to verification source once identified
 - d. Proceed to Verification Source
 - e. Do *not* trigger EXE
- 8. Non-Citizen> **“Needs to be reverified”**
 - a. Criteria: Non-Citizen factor (NNCS) was *not* verified by “Verified” source.
 - b. Response File: Add “Needs to be reverified” Sub-Group
 - c. Stats Report: Add count to once source identified
 - d. Proceed to Verification Source
 - e. Run EXE
- 9. Non-Citizen> **Verified**
 - a. Criteria: Non-Citizen factor (NNCS) was verified by a “Verified” source.
 - b. Response File: Add “Verified” to sub-Group
 - c. Stats Report: Add stat to verification source once identified
 - d. Proceed to Verification Source
 - e. Do *not* trigger EXE
- xvii. Verification Source
 - 1. Response File - Add Verification Source name
 - 2. Stats Report – Add count to applicable Verification Source
 - 3. **Needs to be reverified:**
 - a. U.S. Citizen (NPCI)
 - i. [Any verification source not listed in “Verified Sources”], examples:
 - 1. Manual (MV)
 - 2. ACE
 - 3. AZTECS
 - 4. Birth Records (BR)
 - 5. FFM
 - 6. H04
 - 7. HEA

- 8. System, Blank, Null
- b. Non-Citizen (NNCS)
 - i. [Any verification source not listed in “Verified Sources”], examples:
 - 1. Manual (MV)
 - 2. ACE
 - 3. AZTECS
 - 4. H04
 - 5. HEA
 - 6. System, Blank, Null
- 4. **Verified sources, do *not* trigger reverification:**
 - a. U.S. Citizen (NPCI)
 - i. Manual Re-Verification
 - 1. Compare with prior record script. If prior record was manually verified or invalid hub source, and current record is manually verified, add to “Manual Re-Verification” bucket.
 - ii. SSA Composite (H03)
 - iii. SOLQI
 - iv. SAVE
 - v. VLP
 - vi. Deemed Newborn
 - 1. DNB keycode 355, 357 or Children category 1 year old with prior DNB
 - b. Non-Citizen (NNCS)
 - i. Manual Re-Verification
 - 1. Compare with prior record script. If prior record was manually verified or invalid hub source, and current record is manually verified, add to “Manual Re-Verification” bucket.
 - ii. SAVE
 - iii. VLP
- xviii. **DCS, ALTCS indicator**
 - 1. Add indicator if verification source “Needs to be reverified” and is “DCS” or “ALTCS”.
 - a. Response File
 - i. Add applicable “DCS” or “ALTCS” indicator
 - ii. Collect remainder of the data for case
 - b. Stats Report
 - i. Place count in applicable U.S. Citizen or Non-Citizen, “Needs to be reverified”, in applicable verification source.
 - ii. Add count to applicable “DCS” or “ALTCS” bucket. This count will *not* be included in totals, as those are already included in another bucket.
 - c. Run EXE but do not take negative action. These will need to be manually processed.

- d. U.S. Citizenship or Immigration factor to remain pending.
 - e. RFIs:
 - i. DCS – Do not send an RFI
 - ii. ALTCS – Send RFI
 - xix. CE Period End Date
 - 1. Keycodes: 1049, 1050
 - 2. Response File
 - a. Add CE Period End Date
 - 3. Stats Report
 - a. Add count to applicable U.S. Citizen, CE Period (SR2.AB.3) or Non-Citizen, CE Period (SR3.AB.3)
 - 4. Run EXE but do not take negative action. If case screens ineligible, will be eligible due to CE period.
 - xx. Key Code
 - xxi. COA Description
 - 1. Will be Blank/NULL if no SAVE/VLP has been successful run/Response Returned.
 - xxii. RAC_App_ID
 - 1. Add RAC app ID for the EXE created Change app
 - xxiii. RFI_Generated
 - 1. 1 = True; 0 = False
 - xxiv. Discontinued
 - 1. Add “True” if EXE created Change application has been Discontinued Manually, or by the Deny/Discontinue Job.
 - xxv. EXE Run Status:
 - 1. True = Adhoc process has successfully ran on the record in question;
 - 2. False = Adhoc process still needs to be run on record in question.
 - xxvi. Last_update_ID
 - xxvii. Last_update_type
 - xxviii. Last_update_date
- 4. **EXE Hierarchy** See ‘Stats Report (Mockup)’
 - a. **Exclude** from EXE and include record to the applicable Group, Sub-Group, and if applicable, Verification Source, when record falls into the following:
 - i. Group/Sub-Group
 - 1. **Disregard** (SR1.1-5)
 - 2. **Verified** > U.S. Citizens (SR2.B.1-6)
 - 3. **Verified** > Non-Citizen (SR3.B.1-3)
 - a. “Verified” Sources:
 - i. 'Manual Re-Verification'
 - ii. SSA Composite
 - iii. SOLQI
 - iv. SAVE
 - v. VLP
 - vi. DNB/Children 1 prior DNB
 - b. Else, **run** EXE and place response in applicable buckets.
 - i. Group/Sub-Group
 - 1. **Needs to be reverified** > U.S. Citizens (SR2.A.1-8)

	<p>2. Needs to be reverified > Non-Citizens (SR3.A.1-6)</p> <p>ii. Specialized indication buckets.</p> <ol style="list-style-type: none"> Note, these sub-buckets will not to be included in totals, as these are already counted in Needs to be verified counts. DCS, ALTCS, CE Indicator (SR2.AB.1-3 or SR3.AB.1-3) RFI Generated, Discontinued (SR2.AC.1-2 or SR3.AC.1-2)
3.	<p>SOVCIS Response File</p> <ol style="list-style-type: none"> See 'CMS Citizenship Verification table', "Response File (Mockup) File Details: <ol style="list-style-type: none"> Creation <ol style="list-style-type: none"> Copy SOVCIS CMS Inbound File Add additional columns and inputs outlined in requirement 2. File Name: Arizona_YYYYMMDD_Response File format: Excel Location: SFTP folder HEA/Prod/In Manual process until automation is set.
4.	<p>Create new auto job</p> <ol style="list-style-type: none"> Create new auto job with new CAA_ID 'Auto_SOVCIS' <ol style="list-style-type: none"> Sec_user_profile: ATJ User Type: Auto_Job New CAA_ID to ref tables <ol style="list-style-type: none"> 'No Change' log Add new CAA_ID for PMMIS transactions Modify Universal Batch to include new CAA_ID.
5.	<p>ADHOC Process</p> <p>Accenture will create a manual ADHOC process that will:</p> <ol style="list-style-type: none"> Pick up the CMS File. Insert the records into the Temp Table. Run EXE <ol style="list-style-type: none"> Based on hierarchy and conditional rules (see req. 2) If meets criteria, trigger Auto Job 'Auto_SOVCIS' Change app will be created with pending U.S. Citizen (NPCI) or Non-Citizen (NNCS) factor Update Auto_Process_Application Table to: <ol style="list-style-type: none"> Run all hubs Attempt factor verification <ol style="list-style-type: none"> IF 'U.S. Citizen (NPCI)'/Non-Citizen (NNCS)' factor is verified by: Manual Re-verification, SSA Composite, SOLQI, SAVE, VLP, or case is Deemed Newborn or Child under 1 with prior DNB, THEN: Run Calc Attempt Disposition (Mostly as-is with exception of new handling for auto discontinue) <ol style="list-style-type: none"> Approve Auto Approval Discontinue (Acute ONLY) Auto Discontinue (Acute ONLY) <ol style="list-style-type: none"> Allow Acute app to auto discontinue for the following reasons:

Requirements List

Requirement

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	<ul style="list-style-type: none"> i. DOD ii. Out of State b. For other reasons leading to negative action, trigger pending factor and downstream RFI c. If no factors are pending and application is dispositioned, generate Notice (as-is) <ul style="list-style-type: none"> i. Follow existing notice, blocks and rules <ul style="list-style-type: none"> 1. 'No change' cases will not trigger notice and will post transaction to PMMIS (as-is) ii. Batch to call new CAA_ID v. If Pending disposition and 'U.S. Citizen (NPCI)' or 'Non-Citizen (NNCS)' factor remains pending THEN: <ul style="list-style-type: none"> 1. Generate RFI with existing blocks <ul style="list-style-type: none"> a. NPCI = P18, NNCS = P19
6.	Future Automation *subject to change based on CMS <ul style="list-style-type: none"> 1. Create script 2. Create SOVCIS job(s) automation 3. Frequency: Weekly 4. Day/Time: TBD based on CMS 5. State: Leave inactive <ul style="list-style-type: none"> A. Will turn activate only once CMS starts to provide consistent files
7.	One Time Report <ul style="list-style-type: none"> 1. Provide a 1-time report of complete PID counts which have factors "Citizenship" or "Qualified Status" with the following verified source: <ul style="list-style-type: none"> A. AZTECS B. ACE 2. Need to collect total counts, regardless if active or not

Retro-fix

	Yes	No
Retro-fix to HEAplus data required?	☒	☐
If yes, what type of retro-fix is needed? ADHOC EXE, see req. 5.		

SSR Needed

	Yes	No
Is an SSR needed to accommodate the HEAplus changes	☐	☒
Notes:		

Live Chat, RPA, or VA technology (Live Chat Agents, CICB- Contact Information Change Bot, Baby Bot, or SAM- HEAplus Virtual Assistant, etc.)

	Yes	No	If Yes, Requirement #

Live Chat, RPA, or VA technology (Live Chat Agents, CICB- Contact Information Change Bot, Baby Bot, or SAM- HEAplus Virtual Assistant, etc.)

Do changes have any impact on Live Chat Agents? ☐ ☒

Do changes have any impact to RPA? (CICB, Baby Bot or other RPA's) ☐ ☒

Do changes have any impact to SAM? ☐ ☒

List the specific RPA that will have the impact.

Wordsmithing

	Yes	No
Wordsmithing completed and reviewed?	☐	☒
Updates to mailed or online Application Summaries?	☐	☒
If yes, what summaries need updates?		

Workload Routing/Assignment

	Yes	No	If Yes, Requirement #
Workload Routing/Assignment Required?	☐	☒	
Locked File Impact?	☐	☒	
End Task Impact?	☐	☒	

Any Program Impacts on DCS/YATI/TMA/ Postpartum/Children's Continuous Eligibility (CE)?

	Yes	No	If Yes, Requirement #
Will the changes impact DCS? DCS Impact (Foster Care, Adoption Subsidy, CHP)	☒	☐	Includes DCS indicator. Req. 2.3.xviii, 4.b.ii.2
Will the changes impact YATI?	☐	☒	
Will the changes impact Transitional Medical Assistance? (TMA)	☐	☒	
Will the changes impact Postpartum CE coverage?	☒	☐	Includes CE period indicator. Req. 2.3.xix, 4.b.ii.2
Will the changes impact Children's CE coverage?	☒	☒	

Training Factors

	Yes	No	If Yes, Requirement #
Will the changes need training?	☐	☒	
Training Factors that need to be addressed:			

Operations Impact

	Yes	No	If Yes, Requirement #
Will there be an impact on Operations?	☐	☒	
What items will need to be addressed:			

EPM Impact

	Yes	No	If Yes, Requirement #
Will there be an impact to the EPM?	☐	☒	
EPM concerns needing to be addressed:			

Impacted User Types/Modes

	Yes	No	If Yes, Requirement #
Will there be any impact to User Types	☐	☒	
Affected users? (Select all that apply)			
☐ AHCCCS Employees (Internal) Assistors		☐ AHCCCS Partners/Contractors/Health Plans	☐
☐ DES Employees (Internal) specify):		☐ Public (External)	☐ Other (please specify):
Will there be any impact to any Modes	☐	☒	
Modes that will be impacted			
Notes:			

New Software or Licensing

	Yes	No	If Yes, Requirement #
Will new software be required?	☐	☒	
Will additional licensing be required?	☐	☒	
If the answer is yes to either of these questions, please reach out to dmpsrrad@azahcccs.gov and CC isdsoftwarelicensing@azahcccs.gov . Include the details of the software and/or licensing and a link to the CR draft.			

Reporting Requirements

	Yes	No	If Yes, Requirement #
Modify Existing Report(s)?	☐	☒	
Add New Report(s)?	☒	☐	Req 1-7
Update Application Action History?	☐	☒	

Table Update Requirements

	Yes	No	If Yes, Requirement #
Updates to Document Management Final ?	☐	☒	
Updates to the ALTCS Validations Detail Worksheet ?	☐	☒	
Updates to the Denial Reason Description Table ?	☐	☒	
Updates to any other Table(s) ?	☐	☒	

Letters and RFIs

	Yes	No	If Yes, Requirement #
Auto RFI Impact?	☐	☒	
RFI Changes?	☐	☒	As-is blocks P18, P19 Req. 5.3.v
Verification Factor Changes?	☐	☒	No new factors but EXE will revert NPCI/NNCS factors. Req. 5.3
End Task Impact?	☐	☒	
Appeal Letter Changes?	☐	☒	
Decision Letter Changes?	☐	☒	
Renewal Letter Changes?	☐	☒	
Notify UAT(s) (Excela/Office Max)?	☐	☒	
Add New Mail Batch(s)?	☐	☒	
New Batch name(s)			

AHCCCS Key Contributors to an CR

Role	Name
Facilitator	Kristi S
Policy/Wordsmithing Representative	Kathy R
Subject Matter Expert	Jesse, Desiree, Lori, JAD team, Et al.
UAT Reviewer	DEMO by ACCN
Operations	JAD team, Et al.

Cost and Estimated Schedule (*Billing will occur in the deploy to production month*)**Total Cost of Change Request**

\$ 253,023.75

PIJ Information**Not To Exceed (NTE) schedule and cost**

1/8/2025, sprint 80

PIJ Name	[Title]
SFY IT Strategic Goal	
Business Unit Requesting	DMPS
Sponsor Name	Patty Dennis
Sponsor Title	Assistant Director
Sponsor Email	patty.dennis@azahcccs.gov
Project Manager	Jesse Pare
PM Email	jesse.pare@azahcccs.gov
Link to full PIJ document	(insert link here)

Cost Allocation (Must equal 100%)

Program	% Split
DES Medicaid	80.87%
AHCCCS Medicaid	19.13%
SNAP	0%
TANF	0%

Funding type: (*check only one*)

90/10	x
75/25	
Other	

CCB1 Approval

Name	E-mail Address	Agency / Division	Signature approval
Marshall Wilmot	marshall.wilmot@azahcccs.gov	AHCCCS/DMPS	<i>Marshall R Wilmot</i> <small>Marshall R Wilmot (Oct 31, 2025 06:54:30 PDT)</small>

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Notes

UAT: Demo

QA Scenarios:

Acute Verified

Scenario1 – US Citizen, Verified/Child under 1 yr with DNB past

- 1). Create a backdated MA, NA application with mother and baby
- 2). Approve baby for Deemed Newborn
- 3). RAC and move DNB to Children (Citizenship assumed)

Expected Result Response File: US Citizen, Verified, DNB Verification Source (A-Q)

Expected Result Stats Report: US, Verified, DNB (2.B.6)

Scenario2 – MSP, Verified/SOLQI

- 1). Create MSP app
- 2). Manually verify citizenship
- 3). Submit
- 4). ACN dev to set verification source to AZTECS (updates from MV to SOLQI)
- 5). EXE run

Expected Result Response file – U.S. Citizen, Verified, SOLQI (A-Q)

Expected Result Stats Report – U.S. Citizen, Verified, SOLQI (2.B.3)

Scenario3– DCS, Verified

- 1). Create DCS app
- 3). US Citizen
- 3). Manually verify all factors
- 4). Submit
- 6). ACN dev to set hub source to SAVE
- 7). EXE run to auto approve

Expected Result Response file – U.S. Citizen, Verified, SAVE (A-Q)

Expected Result Stats Report – U.S. Citizen, Verified, SAVE (2.B.4)

Scenario3 – MA Non-Citizen Verified/VLP

- 1). Create MA, MSP app
- 2). Make them non-Citizen VLP
- 3). Manually verify
- 4). Submit
- 5). ACN dev to set COA Code (updating from MV to VLP)
- 6). EXE run
- 7). VLP move to “Verified”

Expected Result Response file – Non-Citizen, Verified, Hub (A-Q)

Expected Result Stats Report – Non-Citizen, Verified, Hub count (3/B/)

Acute, Needs to be Verified

Scenario4 – MA Needs to be verified, H04

- 1). Create MA app
- 2). Manually verify citizenship

Notes

3). Submit

4). ACN dev to set verification source to H04 (updates from MV to H04)

5). EXE run with discontinue

Expected Result Response file – U.S. Citizen, Needs to be reverified, H04 (A-AB), Discontinued True

Expected Result Stats Report – U.S. Citizen, Needs to be reverified, H04 (2.A.6), Discontinued count (2.AC.2)

Scenario5 – MSP Non-Citizen, Needs to be reverified, Manual re-verified

1). Create MSP app

2). Make them non-Citizen

3). Manually verify

4). Submit

Expected Result Response file – Non-Citizen, Needs to be Verified, MV (A-AB)

Expected Result Stats Report – Non-Citizen, Needs to be Verified, MV (3.A.1)

5). Manually verify Non-citizen again

6). Run EXE run

Expected Result Response file – Non-Citizen, Verified, Manual Re-verification (A-Q)

Expected Result Stats Report – Non-Citizen, Verified, Manual Re-verification (3.B.1)

ALTCS Verified

Scenario6 – ALTCS Non Citizen Verified/VLP

1). Create ALTCS app

2). Make them non-Citizen VLP

3). Manually verify

4). Submit

5). ACN dev to set COA Code (updating from MV to VLP)

6). EXE run

7). VLP move to “Verified”

Expected Result Response file – Non-Citizen, Verified, Hub, ALTCS indicator (A-R)

Expected Result Stats Report – Non-Citizen, Verified, Hub count (3/B/)

ALTCS Needs to be reverified

Scenario7 – ALTCS U.S. Citizen, Needs to be reverified, Manual re-verified

1). Create ALTCS app

2). Make them U.S. Citizen

3). Manually verify

4). Submit

Expected Result Response file – U.S. Citizen, Needs to be Verified, MV(A-AB), ALTCS indicator (R).

Expected Result Stats Report – U.S. Citizen, Needs to be Verified, MV (2.A.1)

5). Manually verify U.S. citizen again

6). Run EXE run

Expected Result Response file – U.S. Citizen, Verified, Manual Re-verification (A-Q)

Expected Result Stats Report – U.S. Citizen, Verified, Manual Re-verification (2.B.1)

Exceptions:

Scenario8 – CE Period, No negative action

1). Create backdated MA app

Notes

- 2). Pregnant women in CE period
- 3). US Citizen
- 3). Manually verify
- 4). Submit and approve
- 5). RAC while in CE period and make ineligible
- 6). ACN dev to set hub source to AZTECS
- 7). EXE run

Expected Result Response file – No negative action will occur. Due to CE period, will be placed back to approved.

Expected Result Response file – U.S. Citizen, Needs to be reverified-System, CE Period indicator (A-AB)

Expected Result Stats Report – U.S. Citizen, Needs to be reverified-System, CE indicator (2.A.3, 2.AB3)

Scenario9 – DCS, No negative action

- 1). Create backdated DCS app
- 3). US Citizen
- 3). Manually verify
- 4). Submit and approve
- 5). RAC add details to screen ineligible
- 6). ACN dev to set hub source to AZTECS
- 7). EXE run

Expected Result Response file – No negative action will occur. Will remain pending dispo with pending factors. No RFI will generate.

Expected Result Response file – U.S. Citizen, Needs to be reverified-System, DCS indicator (A-AB), no RFI indicator

Expected Result Stats Report – U.S. Citizen, Needs to be reverified-System, DCS indicator (2.A.3, 2.AB1), no RFI indicator

Scenario10 – ALTCS Needs Reverified Blank/System

- 1). Create ALTCS app
- 2). Make them US Citizen
- 3). Manually verify
- 4). Submit
- 5). ACN dev to set hub source to Null/Blank
- 6). EXE run testing negative action

Expected Result Response file – No negative action will occur. US Citizen factor will remain pending, RFI to be sent and app in ALTCS WTL.

Expected Result Response file – U.S. Citizen, Needs to be reverified-System, ALTCS indicator (A-AB), RFI indicator (X)

Expected Result Stats Report – U.S. Citizen, Needs to be reverified-System, ALTCS indicator (2.A.8, 2.AB2), RFI count (2.AC.1)

- 7). Provide proof and manually reverify Citizenship factor
- 8). EXE run

Expected Result Response file –Citizen, Verified, Manual Re-verification (A-Q)

Expected Result Stats Report –Citizen, Verified, Manual Re-verification (2.B.1)

Disregard

Scenario11 – Disregard>FES

- 1). Create FES
- 2). Manually verify

Notes

3). ACN Dev to add Q/Q+ for FES Disregard

4). EXE run

Expected Result Response file – Disregard, FES indication (A-P)

Expected Result Stats Report – Disregard, FES count (1/4)

CR 0548 - INC0087350 - State Obligations for Verifying Citizenship and Immigration Status v1.0

Final Audit Report

2025-10-31

Created:	2025-10-31
By:	Deborah Dresen (deborah.dresen@azahcccs.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAhBA2MhswNz9ff48oP9oCiPO2KPJ-VIKq

"CR 0548 - INC0087350 - State Obligations for Verifying Citizen ship and Immigration Status v1.0" History

-  Document created by Deborah Dresen (deborah.dresen@azahcccs.gov)
2025-10-31 - 1:15:42 PM GMT
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