

SRD - 513477 - State Obligations for Verifying Citizenship and Immigration Status	Date: 10/07/25	Scheduled Time: 1:00 PM
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Today's Agenda: * Introductions * Purpose * Scope * Next Steps

Housekeeping Reminders:

- To reduce background noise, please keep your meeting muted unless speaking
- The meeting is being transcribed by Microsoft Co-Pilot and an AI generated summary will be emailed afterwards.
- If at any time member data needs to be shown or discussed, please alert the JAD team prior to sharing and we will pause/stop the transcription.

Action Items	Person Responsible	Due Date
Send a copy of the notes to Jamie E-W and Jesse P	Roma	10/9/25
Process a monthly file that is submitted by CMS	ACCN	10/9/25
Upload the September file, signifying what was added by the RRAD team and the CMS citizenship verification file to the ticket.	Jamie/ Jesse	10/9/25
Start drafting the SRD for review.	ACCN	10/9/25
Pani to create a draft of the weekly cohort report format and share with Marshall and Jesse for review.	Pani	10/9/25

Notes:

AI-generated Summary

Meeting Recap:

- **Purpose & Background:** The meeting focused on ticket 513477, addressing state obligations for verifying citizenship and immigration status for Medicaid and CHIP

beneficiaries. Jesse explained the CMS requirement to process monthly files containing individuals whose citizenship or immigration status could not be verified, and the need to operationalize this process quickly using existing systems.

- **File Processing Steps:** The team discussed how to handle the CMS file, including removing duplicates, excluding federal emergency services and inactive cases, and bucketing individuals by verification source (e.g., system, manual, Aztecs, ACE, COFA, deemed newborns). Manual and legacy verifications require reprocessing through federal hubs.
- **Reporting Requirements:** The State requires detailed weekly reporting on the status and outcomes of each cohort until all cases are resolved. The report must track progress, including verified, pending, and disenrolled cases, and be stored in a secure Dropbox location.
- **Technical Challenges:** The team noted issues with legacy system verifications (Aztecs, PMIS, ACE), file security, and the need to process large volumes without new workloads or system changes. The process must use current RFI language and automation.
- **Proactive Work:** Jesse requested research into the total number of manual, Aztecs, and ACE verifications in the system to potentially reduce future CMS file volumes.
- **Timeline & Urgency:** The work is considered an emergency priority, bypassing normal governance, with immediate action required.

Action Items:

- **Upload September CMS File** - Jamie to upload the raw September file to the ServiceNow ticket and highlight columns added by Jesse and Thomas.
- **Draft Reporting Template** - Pani to create a draft of the weekly cohort report format and share with Marshall and Jesse for review.
- **Begin File Processing** - Accenture team to start processing the September CMS file, following the discussed logic for bucketing and verification.
- **Research Legacy Verifications** - Accenture team to research and report counts of manual, Aztecs, and ACE verifications in the system for potential proactive processing.

- **Prepare SRD Document** - ACCN to begin drafting the SRD document for the change request, including the file format and reporting template.
- **Weekly Reporting** - Accenture team to provide weekly updates on cohort progress, tracking verified, pending, and disenrolled cases for each CMS batch.
- **Next Meeting** - Team to reconvene on Thursday to review progress and next steps.

Manual notes:

RRAD team will send the file with what the RRAD team as added to break the contents out a bit further, over to ACCN once received to absorb. The file should be ran monthly. The cadence of receiving the file from CMS is their discretion.

High level request: CMS wants you to take the file, re-verify everybody is either is a status that is verifiable or is not, and if is not, rerun them and then report on the outcomes.

EX. I send you 10 people. I want to know the whole breakdown and all the way to all 10 right. So nine of them are verified by SLQI. One of them was manual. You sent an RFI. I want to know the end result all the way at the end until you tell me the status of all 10 people.

Items needed for the weekly report back from ACCN: Total Received from CMS, Duplicated, Inactive, FES, SSI-Cah, For US Citizens (Verified by SSA, VLP, Deemed newborn postback or hardcopy proof) For Qualified non citizens (Manually verified or verified by AZTECS and are questionable) Verified by SAVE, VLP or USCIS, Manually verified or verified by AZTECS and are questionable, DCS, PID Issues, Column C through L sum, Diff from B.

Jesse to ACCN: I ask you to upload the September file at 50,737. I do want you guys to start looking at it now, but then on the side as a separate part of all this because you're going to have to process the file that CMS give us no matter what, even if we're being proactive. But on the side I do want you to do some research into the system to try and identify

A. How many manual verifications are there out there for citizenship and other

statuses? That's one bucket. What's the total? It's gonna be large, can probably be hundreds of thousands of people. So we're probably not going to have you process those, but we'll look at it as a leadership team when you send it to us.

B. How many Aztecs verifications are there? You may only find A few thousand of those. We may ask you to pre process all of them. And

C. ACE, how many people were verified by ACE? It's probably going to be in the long-term care population. Those are going to require a little bit more discussion because when you think about long-term care populations, if you're finding immigration statuses that need to be verified, we need to be a little more methodical with those, especially if they're in like a skilled nerve. And so on and so forth. But, but that's something you kind of do separately, but and apart from figuring out how to process the actual CMS file.

Ensure that we are not requesting information from people that we already have solid verification sources on.

We need to show that these numbers are shrinking and the outcomes.

ACCN Question: how do you want to receive this information?

Jesse: create a specific Dropbox secured data location. An email can be sent with the link to the actual data and include a summary for that week. Include the Details tab.

For tracking purposes: We need the data updated weekly for each cohort. To include how many are pending, reverified and disenrolled.

WRAP-UP

Meeting Adjourned at 1:58PM Hours for this JAD Session: 1

Next JAD Session Date and Time: 10/09/25 at 1:00PM